



STAFF SENATE/SHARED GOVERNANCE COMMITTEE

MINUTES

SEPTEMBER 14, 2009 1:30 PM

ADMINISTRATIVE CONFERENCE ROOM
LIBRARY #622

CHAIR	Susan Duggins
ATTENDEES	<p>Committee: Susan Duggins, Lillian Brown, Chris Ringo, Cori Scroggins, Brenda Allen, Pamela Saulsberry, Allison Bryant, Tasha Fisher, and Lindsey Wilkerson.</p> <p>Future meetings will be held once each month on the following dates: October 12, November 9 and December 14.</p>
ABSENT	Absent - Excused: Dave Nicklas, Camile Currier

Agenda topics

DISCUSSION	<p>A meeting of the Staff Senate was held on September 14, 2009 in the Administrative Conference Room – Library #622, and called to order at 1:35 pm by Susan Duggins, chair.</p> <p>Minutes of the previous meeting held August 24, 2009 were reviewed by the committee and approved as corrected (removed August 31st from list future meetings – no meeting held on that date).</p>					
DISCUSSION	<p>Old Business:</p> <p>Duggins gave an update to the committee regarding the August 14-15 Budget strategic planning meetings. Various task forces have been assigned and have started meeting accordingly. We can expect a preliminary report early to mid-October.</p> <p>New Business:</p> <p>Duggins informed the group about an upcoming meeting invitation for the presidents of the faculty senate, staff senate, SGA and Alumni Relations to discuss opening the lines of communication between the groups. If anyone has comments, concerns, etc., please forward your ideas to Susan by Friday Sept. 18 or early Monday morning Sept. 21.</p> <p>Duggins informed the group that Atty. Winston Decuir will be on campus again to discuss legal issues regarding campus & community issues, etc. October 1 in Stubbs #100 between 3:00 – 5:00 pm. She encouraged staff senate members to attend if possible.</p> <p>Discussed possibility of putting together a staff handbook for unclassified staff. Tasha Fisher, Chris Ringo, Pamela Saulsberry, Allison Bryant, and Lillian Brown – volunteered as a sub-committee to work on developing the handbook.</p> <p>Discussed selecting a charity organization or campus/community project to support; putting together a survey – Saulsberry will try to bring a template used by the faculty senate to use as a guide for preparing survey questions.</p>					
<p>Next meeting is scheduled for October 12, 2009 @ 1:30 PM, Administrative Conference Room – Library #622.</p>						
CONCLUSIONS	<p>There being no further business the meeting was adjourned at 2:28 pm.</p>					
<p>Items to review for next meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #f2f2f2;">PERSON RESPONSIBLE</th> <th style="background-color: #f2f2f2;">DEADLINE</th> </tr> </thead> <tbody> <tr> <td>Committee</td> <td>Oct. 12, 2009</td> </tr> </tbody> </table>			PERSON RESPONSIBLE	DEADLINE	Committee	Oct. 12, 2009
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