



STAFF SENATE MINUTES

MINUTES

MAY 14, 2013

1:30 PM

UNIVERSITY CONFERENCE ROOM - LIB 622

ATTENDEES	Kristal Anzalone, Robin Barton, Tresea Buckhaults, Kelli Cole, Kristi Davis, Michael Davis, Larry Estess, Jeff Hendrix, Cori Smit, Lindsey Wilkerson, Kyle O'Neal, Katrina Branson, Adam Jonson, Jason Dunavant, Christi Bailey, Patti Pate, Whitney Sutherland, Seth Hall, and Shelley Johnston, Cyndy Robertson
ABSENT (EXCUSED)	Chris Ringo

Agenda topics

CALL TO ORDER	A regular meeting of the Staff Senate was held on May 14, 2013 in the University Conference Room LIB 622 and called to order at 1:34 pm by Lindsey Wilkerson, President. A quorum was present.
MINUTES	Minutes of the previous meeting held April 9, 2013 were reviewed by the committee. A change was proposed and noted. Tresea Buckhaults moved to approve the amended minutes; Kristal Anzalone seconded. Motion passed.
DISCUSSIONS	<p>President's Report: New Staff Senate members were introduced and welcomed. Congratulations were given to both Cori Smit and Seth Hall who recently graduated from ULM. The Staff Senate members who will be rolling off are the following: Cori Smit, Chris Ringo, Tresea Buckhaults, and Larry Estess. Katrina Branson was welcomed back as a returning Staff Senate member.</p> <p>Lindsey Wilkerson informed the Staff Senate that there would be one more strategic planning meeting. The strategic planning committee will convene again in May to look over all of the provided feedback.</p> <p>Committee Reports</p> <p>Communication: Jeff Hendrix stated that the committee had no updates. Lindsey announced that President Bruno has decided to add the customer service initiative to the strategic plan.</p>

Constitution and By-Laws: Lindsey Wilkerson reported on the behalf of Chris Ringo that the committee did not have any news to report.

Staff Welfare: Robin Barton informed the Staff Senate that the committee did not have any news to report.

Elections: Cori Smit informed the Staff Senate that the election went well and congratulated the new Staff Senate members.

Unfinished Business: Lindsey Wilkerson informed the Staff Senate that the search for the Dean of Arts and Sciences had been put on hold.

Lindsey informed the Staff Senate that the staff handbook has been approved and is online. Freddie Baragona requested an addendum be added that makes it clear that having the handbook is not a guarantee of employment.

The Staff Senate welfare committee has put together a survey but will wait to administer it until this summer. President Bruno will offer an incentive, such as a \$50 gift card, for the staff members who complete the survey, in a one-time drawing.

New Business: The Staff Senate held nominations for open positions. The election results are the following: President: Lindsey Wilkerson; Vice President: Michael Davis; Secretary: Kelli Cole.

Staff member Dusty Mardis was elected to the staff senate during nominations; however, she has transitioned to adjunct faculty. Lindsey Wilkerson nominated Russell Hollis from the Counseling Center to fill the open seat; the Staff Senate approved the motion.

Lindsey Wilkerson asked if anyone had a preference on individual subcommittee assignments. He asked that the current members to stay on their committee with the exception of Michael Davis who will be the chair of the elections committee because he was nominated as the new Vice President. Katrina Branson was assigned to the Constitution and By-Laws committee. Lindsey informed the remaining new members that he would assign them to a committee and e-mail the committee assignments to the Staff Senate before the next meeting.

Lindsey asked the senate if they would like to maintain a meeting schedule of the second Tuesday of the month at 1:30 pm. The senate decided to move the fall meeting schedule to the second Wednesday of each month at 9:30 am to be held in Library Conference Room 622.

Kristi Davis asked Lindsey Wilkerson if the Staff Senate would need to meet in the summer to discuss the strategic plan. Lindsey stated that he would call a meeting if the need should arise.

Next Regular Meeting – Wednesday, August 14, 2013 @ 9:30 am in Library Conference Room 622.	
CONCLUSIONS	There being no further business made Kristal Anzalone made a motion to adjourn; Robin Barton seconded. Motion passed. The meeting adjourned at 2:03 pm.