



STAFF SENATE COMMITTEE

MINUTES

FEBRUARY 8, 2010 1:30 PM

ADMINISTRATIVE CONFERENCE ROOM  
LIBRARY #622

<b>CHAIR</b>	Susan Duggins
<b>ATTENDEES</b>	Committee: Susan Duggins, Lillian Brown, Chris Ringo, Allison Bryant, Tasha Fisher, Cori Scroggins, Pamela Saulsberry, Lindsey Wilkerson and Camile Currier.
<b>ABSENT</b>	Dave Nicklas

Agenda topics

<b>DISCUSSION</b>	<p>A meeting of the Staff Senate was held on February 8, 2010 in the Administrative Conference Room – Library #622, and called to order at 1:35 pm by Susan Duggins, chair.</p> <p>Minutes of the previous meeting held January 11, 2010 were reviewed by the committee and approved.</p>
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<b>DISCUSSION</b>	<p><b>Old Business:</b></p> <p>Duggins reminded the committee of the Spring 2010 meeting dates set for the second Monday each month and will be as follows: March 8, April 12 and May 10.</p> <p><b>President’s Report:</b> Duggins reported that the minutes of the University Planning Council will be posted soon from the January 26, 2010 – Open forum for University faculty and staff.</p> <p>Also there have been some changes effective January 2010 regarding the President’s Cabinet which is now referred to as the Executive Council which is composed of the vice-president of each division within the university and the Director of Athletics. The Executive Council meets weekly with the President. Additionally, an expanded cabinet referred to as the Administrative Council and is composed of faculty, staff, student and other groups within the university.</p> <p><b>Committee Reports:</b></p> <p>Staff Handbook – Chris reported that the committee will plan to meet by the end of this week or next week – an e-mail notice will be sent regarding the time and place.</p> <p>Elections Committee – Duggins thanked Lindsey for putting together the on-line website for the Staff Senate and including the Nominations form and eligibility information. The information regarding elections can be sorted by area and alpha listing. Nominations will close on March 1<sup>st</sup>. A (FAQ) – “Frequently Asked Questions” page has also been included.</p> <p><b>New Business:</b></p> <p>The Committee reviewed the list of eligibility for nominations.</p> <p>Duggins will send out an update on the status of nominations received the week of February 22.</p>
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Next meeting is scheduled for March 8, 2010 @ 1:30 PM, Administrative Conference Room – Library #622.

<b>CONCLUSIONS</b>	There being no further business the meeting was adjourned at 2:07 pm.
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Items to review for next meeting:	PERSON RESPONSIBLE	DEADLINE