



STAFF SENATE COMMITTEE

MINUTES

JANUARY 10, 2012

1:30 PM

UNIVERSITY LIBRARY, ROOM 622

ATTENDEES	Members: Katrina Branson, Brandon Bruscato, Tresea Buckhaults, Kirby Campbell, Kelli Cole, Larry Estess, Catherine Estis, Tasha Fisher, Laura Knotts, Cindy Leath, Anthony Malta, Gail Parker, Roslynn Pogue, Heather Raley, Chris Ringo, Cori Scroggins, Robin Taylor, Bryan Thorn
ABSENT (EXCUSED)	Mary Schmeer, Lindsey Wilkerson

Agenda Topics

CALL TO ORDER	A regular meeting of the Staff Senate was held on January 10, 2012 in the University Library Room 622 and called to order at 1:30 pm by Chris Ringo, President. A quorum was present.
MINUTES	Minutes of the previous meeting held November 8, 2011 were reviewed by the committee. Changes were proposed by Gail Parker, Kirby Campbell and Cindy Leath. Amendments were noted. Gail Parker moved to approve the minutes as amended; Mary Schmeer seconded. Motion passed.

DISCUSSIONS	<p><u>President's Report:</u> Majority vote from Staff Senate in favor of proposed Tobacco Use Policy. Chris Ringo forwarded to Faculty Senate/Tobacco Use Policy Committee for final approval.</p> <p><u>Committee Reports:</u></p> <p>Elections: Timeline for upcoming elections discussed:</p> <p>04/02 – Candidates' profiles online 04/17 – 04/18 – Elections 04/19 – Tiebreaker, if necessary 05/08 – Senate meeting with elected officers</p> <p>President encouraged senators whose terms were expiring to talk to coworkers or anyone of interest who they may want to nominate. Senators are allowed to nominate themselves.</p> <p>Staff Welfare: Committee will meet on February 6, 2012 to review draft of Staff Handbook.</p> <p><u>New Business:</u> Kelli Cole mentioned the Child Development Center hours of operation. Suggested the Center remain open during university closures to accommodate 12-month employees. Center currently follows the class schedule during the semester. Several employees are on waiting lists to enroll their children in the center.</p>
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Next regular meeting – February 14, 2012 @ 1:30pm, Administrative Conference Room, Library 622.

CONCLUSIONS	There being no further business, Heather Raley moved to adjourn. Brandon Bruscato seconded. Meeting was adjourned at 2:06 p.m.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		