



# STAFF SENATE MINUTES

MINUTES

SEPTEMBER 10, 2014 9:00 AM

UNIVERSITY LIBRARY, ROOM 622

<b>ATTENDEES</b>	Kelli Cole, Kristi Davis, Michael Davis, Richard Duran, Shelley Johnston, Kyle O’Neal, Jarrod Breithaupt, Cyndy Robertson, Russell Hollis, Jason Dunavant, Whitney Sutherland, Seth Hall, Meghan Mazza, Amy Estes
<b>ABSENT (EXCUSED)</b>	Lindsey Wilkerson, Patricia Pate
<b>ABSENT</b>	

Agenda topics

<b>CALL TO ORDER</b>	A regular meeting of the Staff Senate was held on Sept. 10, 2014 in the University Library Room 622 and called to order at 9:03 am by Michael Davis, SS President. A quorum was present.
<b>MINUTES</b>	Minutes of the previous meeting held Aug. 13, 2014 were reviewed by the committee. Some changes were noted and with corrections Senator O’Neal moved to approve the minutes; seconded by Senator Breithaupt. Motion passed.
<b>DISCUSSIONS</b>	<p><b>Staff Senate President’s Report:</b></p> <p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>- Approval of August 2014 minutes</li> <li>- Constitution and Bylaw Amendments             <ul style="list-style-type: none"> <li>- Staff Senate (SS) President Davis summarized the pending changes.</li> <li>- Senator K. Davis notes slight change to the amendment.</li> <li>- SS President Davis puts approval to table and it passes unanimously.</li> </ul> </li> <li>- Committee Assignments             <ul style="list-style-type: none"> <li>o Communications:                 <ul style="list-style-type: none"> <li>▪ Shelley Johnston, Chair</li> <li>▪ Michael Davis</li> <li>▪ Lindsey Wilkerson</li> <li>▪ Amy Estes</li> </ul> </li> <li>o Constitution and Bylaws:                 <ul style="list-style-type: none"> <li>▪ Kyle O’Neal, Chair</li> <li>▪ Jason Dunavant</li> <li>▪ Patricia Pate</li> <li>▪ Cyndy Robertson</li> </ul> </li> <li>o Elections:                 <ul style="list-style-type: none"> <li>▪ Kelli Cole, Chair</li> </ul> </li> </ul> </li> </ul>

- Kristi Davis
  - Seth Hall
  - Meghan Mazza
- Staff Welfare: -President Davis notes that we still need a chair
  - Richard Duran, Chair
  - Russell Hollis
  - Whitney Southerland
  - Jarrod Breithaupt
- Staff Senate Initiatives
  - Unclassified Staff Evaluation System – Update
    - SS President Davis discussed the importance of evaluation system. This helps with possible merit increases in future and also shows poor performance. Committee met last week for a brainstorming session and another meeting will happen today with committee. Nell-Garwood Garvey, Fred Baragona, Sherrye Carradine (campus counsel) will also be added to committee per Dr. Bruno request. Two examples we currently have are university of New Orleans and UC Riverside. Dr. Bruno also wants Dr. Sushma Krishnamurthy, school director. Realistic completion date is by the end of the year. Look to implement next year possibly, but just for the unclassified staff. Everyone will be evaluated using this evaluation. Senator Robertson- Makes note that certain people have faculty rank and get evaluated by faculty. Wants to make sure it is clear how these type of people are to be evaluated. Senator Robertson and SS President Davis make note on how this could cause a stir with these staff/faculty. This is why a school director is going to be involved because to get the other faculty in those positions on board.
  - Annual Fund Campaign
    - Staff Senate Resolution- SS President Davis has not heard anything about that. SOAR campaign was discussed briefly and how the annual fund would fall within this.
  - Customer Service, Customer Service, Customer Service!!!
    - Seth asked why we skipped it. SS President noted this being a common theme.

**New Business:**

- Meeting Dates for Fall 2014 – Spring 2015
  - September 10<sup>th</sup>
  - October 8<sup>th</sup>
  - November 12<sup>th</sup>
  - December 10<sup>th</sup>
  - January 14<sup>th</sup>
  - February 11<sup>th</sup>

	<ul style="list-style-type: none"> <li>○ March 11<sup>th</sup></li> <li>○ April 8<sup>th</sup></li> <li>○ May 13<sup>th</sup></li> </ul> <p>Everyone was good with these meeting times, with no one had anything else to add.</p> <p>Senator Robertson- Mentions the library deselection policy and was not sure why it did not go to staff. Oversight on why the faculty were the only ones that received it. Dr. Bruno, Dr. Pani, and Senator Robertson all checked email before sent. Looking to condense library collections in order to make a more modern digital library. She notes that her area is getting rid of junk and a lot of materials are dated. Books being let go are either going to the dumpsters (bad shape/no longer good) or free kittens desk (free to take). We are not allowed to sell the books. Senator Cole asks about donation, but Senator Robertson says that things that are being tossed would not wanted by anyone. Some people have commented on getting rid of the books. She notes times have changed and students want digital.</p> <p>Senator K. Davis- Mentions that 360 evaluation would be very time consuming for everyone to get done. Senator Cole mentioned an example of her shared projects. Senator K. Davis does not think it is the right model. Senator O’Neal mentions that for some people would have to interview GA’s and student workers as subordinates that would not work. SS President Davis mentions that Dr. Bruno has mentioned a 360, but may not work with our workloads. Different varieties and types of jobs people do may also hinder this. SS President Davis, asked how do we make it as fair as possible. We need to do our best to accomplish the goal and getting an objective view.</p> <p><b>Adjournment:</b></p>
<p><b>Next Regular Meeting – October 8, 2014</b></p>	
<p><b>CONCLUSIONS</b></p>	<p>There being no further business Senator Estes made a motion to adjourn; Senator Johnston seconded. Motion passed. The meeting adjourned at 9:34 a.m.</p>