



STAFF SENATE MINUTES

MINUTES

NOV 15, 2017

10:00 AM

ULIB 622

ACTING CHAIR	Katherine Dawson
ATTENDEES	Beaver, Deborah; Breithaupt, Jarrod; Chandler, Kristin; Davis, Kristi; Dawson, Katherine; Hemphill, Christie; Hopko, Erica; Hubbard, Katelin; Patrick, Morgan; Rhodes, Melissa; Thompson, Allison; Witek, Karen Guest Speaker: Dr. Stephen Richters
ABSENT (EXCUSED)	Campbell, Kirby; Clark, Emily; Estes, Amy; McIntyre, Emerald

Agenda topics

DISCUSSION	General Announcements
	<ul style="list-style-type: none"> The meeting was called to order by President Dawson. The minutes from September 2017 were reviewed and grammatical changes were noted. Senator Patrick made a motion to approve the September minutes. Senator Thompson seconded. The next meeting is scheduled for December 13, 2017 @ 10 AM.
DISCUSSION	Guest Speakers
	<ul style="list-style-type: none"> Dr. Stephen Richters discussed his upcoming retirement and any reorganization within departments he manages. He discussed the following points: upcoming changes in software to assist with streamlining the advising process, the integration of Recruit, as well as updates on Academic Partnership.
DISCUSSION	Committee Updates
	<ul style="list-style-type: none"> President Dawson discussed having our handbook changes finalized by the December meeting.
DISCUSSION	Open floor discussion
	<ul style="list-style-type: none"> The group discussed sending out a survey to see what type of training employees are interested in and when the best times to have them would be.
DISCUSSION	Closing
	<ul style="list-style-type: none"> There being no further business, Senator Rhodes made a motion to adjourn. Senator Davis seconded. Motion passed. The meeting was adjourned.