

UNIVERSITY OF LOUISIANA AT MONROE
SCHOOL OF PHARMACY

Self-Disclosure Policy

Students applying to the School of Pharmacy are required to undergo a background check as a part of the application process. In addition to application related background checks, all students enrolling in the professional program undergo criminal background checks as a part of obtaining their Louisiana State Board of Pharmacy Intern License.

In the interest of public health and safety, all students enrolled in the professional program of the School of Pharmacy shall self-disclose to the Associate Dean for Academic Affairs (ADAA) any tickets or charges since the initial program application involving alcohol or illegal drugs or misdemeanors and felonies of any type no later than five (5) business days following the arrest, ticket or charge. An arrest includes the issuance of a written summons regardless of whether the student is taken into custody by law enforcement. This includes but is not limited to moving traffic violations involving alcohol and illegal drugs and charges filed by the Louisiana State Board of Pharmacy. It is recognized that arrests, tickets or filed charges do not represent a conviction or admission of guilt, therefore, the disclosure will result in follow-up questions with the ADAA or his designee pending the ultimate outcome of the incident. The student will be responsible for providing follow-up information to the ADAA as events change in the case.

Failure to disclose information that is subsequently found may result in the student being referred to the School of Pharmacy Honor Court for violations in the Honor Code and may result in dismissal from the Professional Program. The decision to forward to the Honor Court will be made by the ADAA as per the Code of Ethical and Professional Conduct. This may include, but not limited to the violations below:

3.02.01 Purposely falsifying applications, forms or records prior to admission to the School of Pharmacy, or while enrolled in the School's professional programs.

3.02.15 Purposeful attempts at circumvention of School of Pharmacy policies and procedures or rules set forth in course syllabi.

Effective Date: June 1, 2013

Attachment: Self-Disclosure Form

UNIVERSITY OF LOUISIANA AT MONROE
SCHOOL OF PHARMACY

Self-Disclosure Form

Student Information:

_____	_____	_____	
Last Name	First Name	MI	
_____	_____	_____	
CWID	Phone Number	ULM Email	
_____	_____	_____	
Address	City	State	ZIP

Charge/Ticket/Arrest Information:

Charge(s)/Ticket/Arrest Description:

Incident Date: _____

Incident Location: _____
City State Parish/County

Date of next/last hearing: _____

Disposition of the Charges:

Charges Dropped (Yes or No):
Ruling (Guilty or Innocent):
Penalty:
Referral to College Honor Court (Yes or No):

Signature

Date