

Policy Area: College of Pharmacy	Subject of Policy:
Title of Policy: Remediation	Number:
Effective Date: Spring Semester 2020	Page number:
Approved Date: Revision Date: 2019-OCT-03	Approved by:

1. Rationale or background to policy:

- a. Remediation is a sequence of events beyond the standard course curriculum that are designed to bring underperforming students to a level of competency expected of students at the conclusion of a course. The process of remediation should provide opportunities for students to develop and demonstrate required knowledge, skills, and/or attitudes through self-directed learning and purposeful interactions with faculty. Students and faculty should both be active participants in the remediation process; however, remediation is a privilege that should be earned by the student through demonstrated attendance and active participation throughout the course.
- b. Within the School, the current progression standard states that students who do not earn a minimum grade of "C" in a professional pharmacy course are not permitted to progress to subsequent courses for which it is a prerequisite. In the event that a student fails to obtain a grade of "C" or better in a required professional pharmacy course, the student will either have to repeat the course or remediate.

2. Policy Statement:

- a. Remediation is a privilege that must be earned through demonstrated attendance and active participation throughout the semester that the non-progressing grade was earned.
- b. To be eligible for remediation, the student must have completed all assigned work in the course.
- c. If < 7% of students enrolled in a class fail to achieve a passing grade of "C" in a required course, students earning a course average of $\geq 65\%$ must have fulfilled all the requirements of the Early Intervention program as outlined the Student Success Policy to be eligible for remediation.
- d. If $\geq 7\%$ of the enrolled students fail to earn a grade of "C" or better in a required course, then remediation will be allowed for any student earning a final non- progressing grade of "D" or "F" for the course.
- e. Those who choose remediation will be given an incomplete ("I") until the time that remediation is finished.
- f. Students choosing remediation must make a score of $\geq 70\%$ on the targeted remediation exam to pass and receive a final grade of "C" in the course. No grade higher than a "C" can be made in the course with remediation.

- g. If the student makes a grade of <70% on the targeted final, their original grade will take the place of the "I" grade. The student can then re-enroll in the course at the next offering if eligible based on school progression policies. If this is the student's second "F" grade in the curriculum, the student will be dismissed from the program.
- h. Students will be allowed to remediate with a targeted remediation exam no more than three (3) times total in their P1-P3 years. Students may not remediate a class more than once. There will be no make-up exams in the remediation.
- i. Students with a grade of "C" or better are not eligible to use remediation in an attempt to improve their grade in that course.
- j. Students receiving a non-progressing grade as a result of a disciplinary action are not eligible to remediate that course in that semester.

3. Procedures:

- a. Remediation will occur during a period immediately following the final grade reporting deadline for fall or spring semesters. A targeted exam of a format to be determined by the course coordinator and other course faculty contributors will be administered within 5 weeks of the date for reporting of final grades.
- b. Required characteristics of the remediation process for all courses shall include the following:
 - i. Remediation will be targeted to cover the material tested on any exam where the student scored < 70%.
 - ii. Students will be instructed to view recorded lectures, which will be made available for each lecture as the semester progresses and archived for one year after the course is complete.
 - iii. Students will demonstrate achievement of all or specifically assigned lecture objectives by completing narrative responses in their own words.
 - iv. Copying and pasting from any source (including instructor-provided resources, such as slides) will forfeit a student's right to remediate.
 - v. These responses will be submitted at least three days before the targeted final exam.
 - vi. Students must schedule a time to contact the instructors with their questions or to seek feedback on their submission.
 - vii. Students will complete a targeted remediation exam that will cover material on exam(s) where student failed to show mastery of the exam material and scored < 70%.
- c. Course coordinators may make modifications to the process, after consultation with Associate Dean of Academic Affairs.
- d. Prior to offering remediation, the course coordinator must contact the Director of Professional Affairs with a list of names for potential remediation. The Director of Professional Affairs will inform the course coordinator of the student's eligibility for remediation.

4. Continuous Quality Improvement

To evaluate the impact of this policy, the Chair of the Academic Standards committee will receive a report at the end of every academic semester noting the total number of students who were eligible for remediation, started remediation, and completed remediation either successfully or not from the Director of Professional Affairs. Prior to the August faculty retreat, the Chair of the Academic Standards Committee will prepare a report to be presented to the faculty regarding the total number of students that received remediation through this policy during the last academic year, a report of the number of students that have had 1, 2, or 3 remediations over the course of their Doctor of Pharmacy education, and a brief report of the number of students that after undergoing a remediation subsequently failed to progress in their coursework during the last year and since inception of the program.