

1. Paper clips (large and small)
2. Binder clips (large, medium, small)
3. Binders (various sizes)
4. Hanging file folders
5. File folders
6. Staplers
7. Staples
8. Tape dispensers
9. Tape
10. Pencils (wooden and mechanical)
11. Pens (black, blue, red)
12. Highlighters (yellow)
13. Permanent markers (black)
14. Note pads/legal pads
15. Loose leaf paper(notebook)
16. Note books
17. White out
18. Scissors
19. Dividers
20. Labels
21. Page protectors
22. Sticky notes/sign here notes
23. Erasers
24. Printer paper
25. Batteries(AA,AAA)
26. Kleenex
27. Cleaning wipes
28. Hand sanitizer
29. Paper trays