

Counseling Faculty Meeting
2/12/2019

In attendance: Dr. Thomas Foster, Dr. Yolanda Dupre, Dr. Cyndi Matthews

1. Adjunct faculty
 - a. The importance of adjunct following master syllabi - can change textbook and assignments – however must meet goals and objectives (CACREP) for the course
 - b. Discussed the importance of hiring Counselor Educator adjuncts that understand CACREP, SLOs, etc
2. Graduate Assistants
 - a. Dr. Foster will meet with GAs to discuss responsibilities
 - i. Rima – MOU process
 - ii. Ashley – Admissions
 - iii. Brent – downstairs for now, eventually upstairs in Clinic
 - b. All GAs, once their primary responsibilities are taken care of, may do research work for faculty. Faculty may request help from either GA.
3. Admissions Process
 - a. Sharon, after putting together files, will hand over files to Ashley who will look over files
 - b. Interviews for candidates – merits of individual vs. group interviews was discussed. Hope to implement interviews this year.
 - i. Who will we interview? (only top 30?)
 - ii. How will we interview them? Zoom? In person? Group? Indiv?
 - c. Admissions decisions need to happen beginning of April
 - d. Faculty will meet to discuss rubrics for admissions together, discuss with Sharon, then meet with GAs (Ashley) to discuss
4. COHORT for fall
 - a. After Tom worked the numbers, approximately 24 students can be added with the new cohort system. Tom will discuss with admins.
5. Summer Workshop
 - a. Value of summer workshop was discussed
 - b. Budget – necessary for counseling?
 - c. CACREP required or not?
 - d. Tom will discuss with administration necessity of Summer Workshop or not. For now, carry on as if Summer workshop is happening
6. Fall Classes
 - a. Tom is putting together a 5 year plan with number of students, classes, cohort, viability of online plus face to face program
 - b. Possible fall classes were discussed for faculty members – face to face versus online courses
7. Summer courses (discussed earlier)
 - a. Tom will teach assessment and trauma
 - b. Cyndi will teach basic methods, multicultural, and crisis
 - c. Denise will teach internship (School)
 - d. Need one more instructor for CMHC internship (adjunct?)
8. Counseling budget

- a. Do we have budget left this year? Tom will check – could have been spent on CACREP, otherwise should have \$3000
 - b. Money from budget come from where? Increase of new students? Workshop?
 - c. Need funding for:
 - i. Travel
 - ii. Clinic – new furniture/decorations
 - iii. Software for research/Technology
 - iv. GAs
 - v. Advertising for Clinic, meeting community members
 - d. Tom will work up numbers for new students and suggest new counseling budget to Dr. Ken Alford and Joshua Dupre
9. Career Fair at Bayou Pointe
- a. Cyndi 10-12ish
 - b. Tom 12ish – 2
 - c. Ashley 8-12
 - d. Yolanda at weekend fair
10. New clinic –
- a. What will we specialize in?
 - i. Trauma?
 - ii. Child/Play therapy?
 - b. Who do we advertise to?
 - i. Students, Faculty, Staff
 - ii. Trauma – CPS, Police, Judicial Branch
 - iii. Children of faculty, staff
11. Think about possible Electives in Counseling
- a. Rethink addictions, M&FT, trauma as electives and not required
 - b. Possible new electives: Adolescence & Therapy; Religiosity/Spirituality; Thanatology; EMDR, LGBTQ+, etc.
12. ACA Conference
- a. All faculty currently planning on attending ACA in New Orleans March 28-31
 - b. Faculty encouraging students to attend ACA
13. Students of concern – none at this time