

Alumni Chapter/Club Fund Request

Account No. _____

I. NAME AND PURPOSE:

The fund has been named the _____ Alumni Chapter/Club Fund, established through contributions from its Members and net proceeds from Chapter/Club events. The purpose is to provide funding to ULM Alumni Foundation academic scholarship endowments and finance future Chapter/Club events.

II. VALUE AND FUNDING:

Chapter/Club Member contributions and net proceeds from Chapter/Club events provide funding for this account. Contributions may be added at any time.

Management of the funds will be under the direction of the University of Louisiana at Monroe Alumni Association. Reports on the status of the fund shall be made annually.

III. PROCEDURE FOR PURCHASES/EXPENDITURES:

Requests to transfer funds must be accompanied with copies of minutes of Chapter/Club Meetings.

IV. AUTHORIZING AGENT FOR EXPENDITURES (Signature of both Requesting Agents Required)

Requesting Agents: President, _____ Alumni Chapter/Club
Treasurer, _____ Alumni Chapter/Club

Approving Agent: Director, ULM Alumni Association

APPROVED:

President, _____ Alumni Chapter/Club

Susan M. Chappell, Executive Director
ULM Foundation and Alumni Relations

Treasurer, _____ Alumni Chapter/Club

Date

Director ULM Alumni Association