

MEMORANDUM OF UNDERSTANDING

between

UNIVERSITY OF LOUISIANA MONROE



and

BOSSIER PARISH COMMUNITY COLLEGE



PURPOSE

This Memorandum of Understanding (MOU) summarizes an education partnership agreement between Bossier Parish Community College (BPCC) and the University of Louisiana Monroe (ULM) to provide an undergraduate educational opportunity for students. Both institutions are committed to seamless transfer so students may successfully complete their academic goals. This agreement ensures that each institution serves the needs of students by providing them with appropriate and accurate transfer and advising information. Specifically, the MOU addresses both course and program transfer and articulation agreements approved for the Associate of Applied Science in Occupational Therapy Assistant at BPCC and the 1). Bachelor of Science in Health Studies –the Healthcare Management/Marketing (HSMM) track, 2). Distant Learning Bachelor of Science in Health Studies Healthcare Management/Marketing (DLHS) track and, 3). Bachelor of Science in Health Studies Pre-Professional Track (HSPP) at ULM.

*Note: The Bachelor of Science in Health Studies for the HSMM and DLHS degree plans are the same.

GOALS

THE GOALS OF THIS AGREEMENT ARE TO:

- improve the transfer and advising process for the benefit of students.
- identify faculty members in each program who will coordinate and serve as advisors for students transferring in designated programs.
- improve collegiality and communication among college and university discipline faculty and administrators.
- outline responsibilities of each institution.
- outline transfer student scholarship opportunities.

To facilitate and improve the transfer process for our students, Bossier Parish Community College and The University of Louisiana Monroe hereby enter into the following agreement:

PROVISIONS OF ARTICULATION AGREEMENT

1. The institutions will develop a common degree plan for the
 - a. **Bachelor of Science in Health Studies - Healthcare Management/Marketing Concentration HSMM and DLHS.**
 - b. **Bachelor of Science in Health Studies Pre-Professional Concentration (HSPP).**The articulation agreement will clearly delineate courses to be taken at BPCC and those to be completed at ULM for these degree plans. These specified, individualized plans will be an informal contract between the two institutions and the students who choose to participate. These plans will guarantee to the BPCC student that the prescribed courses may be used toward a specific degree plan at ULM (see Appendix A and B for the designated course transfers).
2. The institutions will create a dual admissions program for the 2+2 degree programs (2-year associate degree earned at the community college + 2 years of study at the university resulting in a baccalaureate degree). Students admitted into BPCC, who choose this degree plan and who meet all ULM admissions requirements, will receive admission to ULM upon satisfactorily completing an Associate of Applied Science in Occupational Therapy Assistant 2+2 degree plan with a minimum cumulative GPA of 2.0 (on a scale of 4.0). All courses and grades will transfer for GPA purposes; only courses with a grade of C (2.0) or better will be accepted by ULM.

3. The specific degree plan will be developed for each student as an informal contract with the student which will be valid providing the student completes all degree requirements at ULM within six (6) years of the date of the ULM catalog selected. An "Intent to Transfer" form must be completed, signed by the student, and signed by representatives of both institutions to serve as the student's written guarantee of retaining the curriculum in effect on the date signed (see Appendix C).
4. The Associate of Applied Science in Occupational Therapy Assistant articulation agreement will be reviewed annually by the Chief Academic Officer or designee at each institution. The institutions may add new courses and edit course offerings when necessary to improve student transfers between institutions.
5. The institutions will engage in joint marketing efforts to promote the articulation partnership. Promotional efforts will include, but are not limited to, links on respective websites for placement of articulation agreements, information in the institutional catalog, and transfer information in other college/university publications.
6. BPCC will make available a list of graduates and their corresponding degree programs and mailing addresses upon request of the receiving university in an effort to avail and encourage graduates to further their higher education at a 4-year institution.
7. The institutions will strive to correspond annually (i.e., email, video conferencing, etc) with the university and college discipline faculty and administrators. These consultations will be directed by the chief academic officer or designee.
8. BPCC students are eligible for the ULM Scholastic Transfer Award (\$2,000 – 2,400 per year). Students transferring from a community college or a four-year college having earned a 3.0 minimum cumulative collegiate transfer GPA are eligible for this scholarship. **To retain the scholarship**, recipients must: (a) maintain full-time, continuous enrollment (fall and spring semesters); (b) successfully earn a minimum of 30 hours each academic year at ULM, August through July (credits from Advanced Placement, Dual Enrollment, CLEP or credit by exam are not included in earned hours); (c) maintain a 3.0 GPA each semester; and (d) maintain a cumulative 3.0 GPA. Students who enter ULM in January or later must earn at least 15 credits in their first academic semester.
9. BPCC students are eligible for the ULM Phi Theta Kappa Award (\$1,200 per year/\$2,400 total) if they have a 3.5 or higher cumulative collegiate GPA. This award is valid for 4 semesters or graduation, whichever comes first. **To retain the scholarship**, recipients must maintain full-time, continuous enrollment (fall and spring semesters); successfully earn a minimum of 30 hours each academic year at the awarding institution, August through July (credits from Advanced Placement, Dual Enrollment, CLEP or credit by exam are not included in earned hours); maintain a 3.0 GPA each semester; and maintain a cumulative 3.0 GPA. This award may not be combined with any other ULM institutional award.

TERMS

This agreement shall be effective on Wednesday, June 2, and shall continue until terminated by either party giving one year written notice to the other party in order to protect all students transferring between institutions.

NOTICE

Any changes to this Memorandum of Understanding must be in writing and delivered by certified mail or by personal delivery to the person to be notified.

In witness whereof, the authorized representatives of the parties have executed this agreement on Wednesday, June 2.

Northwestern State University



Dr. Ronald Berry
President

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APPENDIX A

ASSOCIATE OF APPLIED SCIENCE IN OCCUPATIONAL THERAPY ASSISTANT (AAS - OTA)
 Bachelor of Sciences in Health Studies Management/Marketing Degree Plan (BSHS - HSMM/DLHS Track)

	BPCC COURSE	ULM COURSE	CREDITS
COMPOSITION AND RHETORIC I	ENGL 101	ENGL 1001	3
COMPOSITION AND RHETORIC II	ENGL 102	ENGL 1002	3
FOUNDATIONS OF PROFESSIONAL WRITING	ENGL 103	BUSN 3005	3
HUMANITIES ELECTIVE	BPCC HUMANITY	ULM HUMANITY	3
HUMANITIES ELECTIVE	OCTA 221	COMM 2001	3
COLLEGE ALGEBRA	MATH 102 or MATH 101	MATH 1011	3
INTRODUCTION TO PSYCHOLOGY	PSYC 201	PSYC 2001	3
HUMAN ANATOMY AND PHYSIOLOGY I	BLGY 230	BIOL 1014	3
HUMAN ANATOMY AND PHYSIOLOGY II	BLGY 231	BIOL 1015	3
HUMAN ANATOMY AND PHYSIOLOGY LAB I FUNCTIONAL ANATOMY FOR OTA	BLGY 230L(1CR) OCTA 201 (2CR)	BIOL 2028	3
MEDICAL TERMINOLOGY FIELDWORK LEVEL II - A	BLGY 110 OR OCTA 220 (3CR)	AHSC 2000	3
HEALTH CARE SYSTEMS AND SAFETY OT STRATEGIES & INTERVENTIONS FOR ELDERLY	ALHT 109 (2CR) OCTA 212 (1CR)	HLST 2003	3
FIELDWORK LEVEL II - A	OCTA 220 (3CR)	HLST 3005	3
INTRODUCTION TO OCCUPATIONAL THERAPY OTA SEMINAR	OCTA 200 (2CR) OCTA 210 (1CR)	HLST 4006	3
MENTAL CHALLENGES TO OCCUPATION	OCTA 204	HLST 4009	3
FIELDWORK LEVEL II - B	OCTA 221 (3CR)	HLST 4003	3
OT STRATEGIES & INTERVENTION TO PHYSICAL CHALLENGES	OCTA 213	GUIDED ELECTIVE	3
OT STRATEGIES & INTERVENTIONS TO PEDIATRICS	OCTA 215	GUIDED ELECTIVE	3
DEVELOPMENTAL CHALLENGES TO OCCUPATION	OCTA 205	GUIDED ELECTIVE	3
TOTAL HOURS OF ARTICULATION: AAS OTA → BSHS (HSMM AND DLHS)			57
TOTAL HOURS LEFT FOR BSHS - HSMM/DLHS			63
TOTAL HOURS FOR THE BSHS DEGREE			120

APPENDIX B

ASSOCIATE OF APPLIED SCIENCE IN OCCUPATIONAL THERAPY ASSISTANT (AAS - OTA)
 Bachelor of Sciences in Health Studies - Pre-Professional Degree Plan (BSHS - HSPP Track)

	BPCC COURSE	ULM COURSE	CREDITS
COMPOSITION AND RHETORIC I	ENGL 101	ENGL 1001	3
COMPOSITION AND RHETORIC II	ENGL 102	ENGL 1002	3
COLLEGE ALGEBRA	MATH 102 or MATH 101	MATH 1011	3
INTRODUCTION TO PSYCHOLOGY	PSYC 201	PSYC 2001	3
HUMANITIES ELECTIVE	BPCC HUMANITY	ULM HUMANITY	3
HUMANITIES ELECTIVE	OCTA 221	COMM 2001	3
HUMAN ANATOMY AND PHYSIOLOGY I	BLGY 230	BIOL 1014	3
HUMAN ANATOMY AND PHYSIOLOGY LAB 1	BLGY 230L	BIOL 1016	1
HUMAN ANATOMY AND PHYSIOLOGY II	BLGY 231	BIOL 1015	3
FUNCTIONAL ANATOMY FOR OTA PHYSICAL CHALLENGES TO OCCUPATION	OCTA 201 (2CR) OCTA 203 (1CR)	BIOL 2028	3
DEVELOPMENTAL PSYCHOLOGY	PSYC 220	PSYC 2078	3
MEDICAL TERMINOLOGY FIELDWORK LEVEL II - A	BLGY 110 OR OCTA 220 (3CR)	AHSC 2000	3
HEALTH CARE SYSTEMS AND SAFETY OT STRATEGIES AND INTERVENTIONS FOR ELDERLY	ALHT 109 (2CR) OCTA 212 (1CR)	HLST 2003	3
FIELDWORK LEVEL II - A	OCTA 220 (3CR)	HLST 3005	3
INTRODUCTION TO OCCUPATIONAL THERAPY OTA SEMINAR	OCTA 200 (2CR) OCTA 210 (1CR)	HLST 4006 OR	3
FIELDWORK LEVEL II - B	OCTA 221 (3CR)	HLST 4003 OR	
INTRODUCTION TO OCCUPATIONAL THERAPY OTA SEMINAR	OCTA 200 (2CR) OCTA 210 (1CR)	HLST 4005	
MENTAL CHALLENGES TO OCCUPATION	OCTA 204	HLST 4009	3
OT STRATEGIES AND INTERVENTION TO PHYSICAL CHALLENGES	OCTA 213	GUIDED ELECTIVE	3
TOTAL HOURS OF ARTICULATION: AAS OTA → BSHS (HSPP)			49
TOTAL HOURS LEFT FOR BSHS (HSPP)			71
TOTAL HOURS FOR THE BSHS DEGREE			120

APPENDIX C

INTENT TO PARTICIPATE IN THE 2+2 BPCC OTA AND ULM HLST PROGRAM

STUDENT INFORMATION (PLEASE PRINT)

NAME _____
Last First Middle

OTHER LAST NAME USED _____

SSN _____ BIRTH DATE _____
Month/Day/Year

BIRTH PLACE _____
City, State

ETHNICITY (optional/please circle American Indian, Asian/Pacific Islander, Black/African American, Hispanic, White/Non-Hispanic, Non-resident Alien (if you have a copy of your resident alien card, attach copy), Other

U.S. CITIZEN (circle) Yes, No GENDER (circle) Female, Male

DO YOU QUALIFY AS A LOUISIANA RESIDENT? (Circle) Yes, No

HOME PHONE _____ CELL PHONE _____

EMAIL _____

PERMANENT ADDRESS _____
Number and Street

City State Zip Code Parish/County

PROGRAM INFORMATION

BEGINNING SEMESTER AT BOSSIER PARISH COMMUNITY COLLEGE
(circle) Fall, Spring, Summer YEAR _____

Planned Semester Applying to University of Louisiana Monroe
(circle) Fall, Spring, Summer YEAR _____

Select the University of Louisiana Monroe program you intend to pursue:

- Health Care Management & Marketing
- Healthcare Pre-Professional Track
- Health Care Management & Marketing (100% online)

By signing this form, I am entering into an agreement with the University of Louisiana Monroe and Bossier Parish Community College. I understand that I will be pre-admitted to the University of Louisiana Monroe without charge as long as formal admission to the University of Louisiana Monroe occurs within five years of entry into Bossier Parish Community College. The catalog of record will be the University of Louisiana at Monroe catalog at the time of entry into BPCC as long as enrollment at the University of Louisiana Monroe commences within four years. Each participating student will be assigned an academic advisor at the University of Louisiana at Monroe. Participation is predicated upon the successful completion of an applicable Associate's Degree. Further, I certify that all information provided on this form is complete and accurate. I understand that withholding information or giving false information may make me ineligible for admittance and enrollment at the University of Louisiana Monroe or BPCC. I allow the release of my transcripts and grades to both institutions throughout the term of this agreement. If I am a male, U.S. citizen, age 18-25, I also certify that I have registered with the Selective Service.

Applicant's Signature Date