Date: May 8, 2023

To: All Faculty

From: Dr. Allison J. Bailey, Director FSDC

RE: Canvas Communication

ULM will begin migrating from Moodle to Canvas in the coming months. Moodle will be used as the learning management system (LMS) for Summer and Fall 2023 classes. Canvas will go live for instruction to students in January for Spring 2024 semester. Faculty will have access to start building their Canvas courses this summer, but will have Summer and Fall 2023 semesters to finalize their courses to use in Spring 2024. Moodle will continue being available as archive resources for faculty through Summer 2024. Students will not have access to Moodle after January 2024. The Faculty & Staff Development Center will provide professional development and support to all faculty members; Canvas provides many tutorials online. Dr. Camille and Dr. Bailey will co-facilitate a Canvas Transition Committee to guide us through the process. New academic programs beginning in Fall 2023 should reach out to Academic Affairs with any requests to transition to Canvas prior to January 2024.

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| Benchmark Dates | Action Items |
| May 5, 2023 | Form Canvas Transition Committee |
| Prior to May 12, 2023 | Canvas Transition Committee meeting to develop Canvas Implementation Plan for AY 23-24 |
| June 1, 2023 | Institutional Canvas Template Course created |
| June 15, 2023 | Canvas Sandbox Courses pre-loaded with the Institutional Canvas Template for all faculty access |
| June 15 – August 14, 2023 | Drop-In/Zoom Canvas Support at the Faculty & Staff Development Center during normal summer hours of operation |
| University Week | Canvas Training Sessions (specific schedule TBA) |
| Fall Semester 2023 | Instruction for Fall classes using Moodle  Ongoing Canvas Support & Training |
| Spring Semester 2024 | Instruction for Spring classes using Canvas  Access to Moodle ends for Students  Ongoing Canvas Support & Training |
| Summer 2024 | QM Reviewer Training  Master Course Developer Training |
| Fall 2024 | Access to Moodle ends for Faculty  QM Master Course Review Process begins |