

2022 Bi-Weekly Pay Schedule

Payroll #	Pay Period Dates	PAF Deadline to HR	Timesheet Due Date	Approver Due Date	Pay Date	Notes
1	12/25/2021 – 1/7/2022	1/5/2022	1/7/2022	1/10/2022	1/14/2022	
2	1/8/2022 – 1/21/2022	1/19/2022	1/21/2022	1/24/2022	1/28/2022	
3	1/22/2022 – 2/4/2022	2/2/2022	2/4/2022	2/7/2022	2/11/2022	
4	2/5/2022 – 2/18/2022	2/16/2022	2/18/2022	2/21/2022	2/25/2022	
5	2/19/2022 – 3/4/2022	3/2/2022	3/4/2022	3/7/2022	3/11/2022	
6	3/5/2022 – 3/18/2022	3/16/2022	3/18/2022	3/21/2022	3/25/2022	
7	3/19/2022 – 4/1/2022	3/30/2022	4/1/2022	4/4/2022	4/8/2022	
8	4/2/2022 – 4/15/2022	4/6/2022	4/11/2022	4/12/2022	4/22/2022	Due dates changed due to Good Friday/Spring Break
9	4/16/2022 – 4/29/2022	4/27/2022	4/29/2022	5/2/2022	5/6/2022	
10	4/30/2022 – 5/13/2022	5/11/2022	5/13/2022	5/16/2022	5/20/2022	
11	5/14/2022 – 5/27/2022	5/23/2022	5/25/2022	5/26/2022	6/3/2022	Due dates changed due to Memorial Day holiday
12	5/28/2022 – 6/10/2022	6/7/2022	6/8/2022	6/9/2022	6/16/2022	Due dates & pay date changed due to Juneteenth closure
13	6/11/2022 – 6/24/2022	6/22/2022	6/24/2022	6/27/2022	7/1/2022	
14	6/25/2022 – 7/8/2022	7/6/2022	7/8/2022	7/11/2022	7/15/2022	
15	7/9/2022 – 7/22/2022	7/20/2022	7/22/2022	7/25/2022	7/29/2022	Deduction holiday
16	7/23/2022 – 8/5/2022	8/3/2022	8/5/2022	8/8/2022	8/12/2022	
17	8/6/2022 – 8/19/2022	8/17/2022	8/19/2022	8/22/2022	8/26/2022	
18	8/20/2022 – 9/2/2022	8/30/2022	9/1/2022	9/2/2022	9/9/2022	Due dates changed due to Labor Day
19	9/3/2022 – 9/16/2022	9/14/2022	9/16/2022	9/19/2022	9/23/2022	
20	9/17/2022 – 9/30/2022	9/28/2022	9/30/2022	10/3/2022	10/7/2022	
21	10/1/2022 – 10/14/2022	10/12/2022	10/14/2022	10/17/2022	10/21/2022	
22	10/15/2022 – 10/28/2022	10/26/2022	10/28/2022	10/31/2022	11/4/2022	
23	10/29/2022 – 11/11/2022	11/9/2022	11/11/2022	11/14/2022	11/18/2022	
24	11/12/2022 – 11/25/2022	11/18/2022	11/23/2022	11/28/2022	12/2/2022	Due dates changed due to Thanksgiving holiday
25	11/26/2022 – 12/9/2022	12/7/2022	12/8/2022	12/9/2022	12/16/2022	Due dates changed due to upcoming holiday break
26	12/10/2022 – 12/23/2022	12/7/2022	12/8/2022	12/9/2022	12/30/2022	Deduction holiday; Due dates changed for holiday break

***Timesheets must be submitted by 12:00 NOON on due date**

***Approvers must approve by 12:00 NOON on due date**

***Dates are subject to change based on our holiday schedule**